

## **ADMISSIONS**

Our aim is to make our setting accessible to children and families from all sections of the local community.

### **EYFS key themes and commitments**

Admissions to the Preschool is made through Mrs Susan Allen. The Preschool is registered by OFSTED and is limited to taking children with a minimum age of 2 years. The Preschool will limit numbers to 30 children per session except under exceptional circumstances. Parents are advised to contact Chandlers Chatters in advance to register their child's name and to be placed on the Preschool's waiting list. Places will be allocated from this waiting list in the order that a child appears on the list. We will give preference to those children who will be attending mainstream school the following academic year. Thereafter, a first come first served basis will be applied and will also be subject to availability of spaces. Entrance to the Preschool will not be before 2 years of age and concludes in the summer term before admission to mainstream school.

Priorities for admission are usually not accepted unless in exceptional cases, for example, on the grounds of medical, social or special needs cases. These cases will only be considered when supported by evidence and after consultation with any outside agencies and thereafter with the parents/guardians themselves.

Although we are mainly a feeder group to Parsonage Farm Primary School (we also take children that go to the other Primary schools in the area), automatic transfer to this school does not occur and your child will need to be registered with the school of your choice before the end of the year prior to their admission into mainstream school.

Parents/guardians are encouraged to complete a profile of their child's development to date prior to entering the Preschool. All children undergo continual assessment during their time at Chandlers Chatters so that staff are aware of each child's stage of development and the way forward from that stage. An ongoing record of each child's development will be then available for onward transmission to the school of choice. (N.B. All records are confidential and will only be transferred to mainstream school with the parents/guardian's consent.)